



## TUITION REDUCTION INCENTIVE PROGRAM ZEELAND CHRISTIAN SCHOOL

### PURPOSE

To provide current and future families of Zeeland Christian School an opportunity to reduce their tuition through the Tuition Reduction Incentive Program (TRIP). Through the TRIP program, gift cards/certificates are purchased from participating businesses at a discount. These cards are sold at face value to families who participate in the program. The discount, or credit, that is earned by TRIP is passed on to the families registered to participate in the program in the form of tuition credit.

### PROGRAM POLICIES

1. The TRIP program will run weekly during the school year, except for normally scheduled school vacations. A summer/vacation schedule will be published.
2. The account number on your order will be the same as your assigned ZCS number on your tuition statements. You may begin using TRIP earnings when your child begins Preschool or save it for Kindergarten.
3. Family or friends may help you with your tuition reduction by submitting their orders with you OR they may participate in the program by signing up online using your account number. They may choose to direct their earnings to the following:
  - to the tuition account of one Zeeland Christian School family
  - to the General Tuition Assistance Fund of ZCS

Parents looking to the future and planning for the Christian education of their young children at Zeeland Christian School can also participate. These families will be assigned an account number and the money earned will be held by ZCS and will be credited as a tuition payment when their child is enrolled as a student. Parents may use TRIP money for preschool or choose to hold the funds in their TRIP account until Kindergarten.

4. You will receive a packing slip with your order. The full rebate will be listed. ZCS TRIP will put 93% of the rebate into your TRIP account and 7% will be retained to run the program.

5. All orders must be accompanied by checks made payable to Zeeland Christian School – TRIP or paid online with PrestoPay. These payments are non-tax deductible because participants receive dollar value for their gift cards. The back of the checks will be stamped, ZCS-TRIP. Non-sufficient funds (NSF): Any charges for NSF will be debited from your TRIP account. After two NSF charges are tendered on your TRIP account, your TRIP order privileges will be suspended for the remainder of the school year.

6. The percentage earned on each participating family's account will be held by TRIP and credited to your tuition twice yearly. (January and July) A statement of tuition credit will be mailed to you. Any discrepancies must be brought to the attention of the TRIP coordinator within 5 days of the statement date.

7. TRIP is being offered to promote Christian education. If your child(ren) no longer attend Zeeland Christian School for whatever reason, the money held under your account number will first be credited to your outstanding tuition balance then can be:

- credited to another ZCS family's tuition
- credited to the General Tuition Assistance Fund
- transferred to your tuition account at another Christian School

Written notice of where the funds are to be credited must be received within 60 days of the child(ren) leaving school, otherwise, the funds will be transferred to the General Tuition Assistance Account.

8. All completed orders must be in by 11:00 am on Tuesdays. Orders turned in after that time will be held for the next week.

9. Order Pick Up

a. Child: Set up your online profile with your child's name and the teacher's name. Keep it updated yearly. TRIP is not delivered to Middle School classrooms. Your child will have to pick it up at the TRIP office.

b. Adult: Certificates will be available in the TRIP room from 10:30-1:00 on Tuesdays. A friend/relative may also pick up your certificates.

10. The gift cards or certificates are the same as cash. Neither Zeeland Christian School nor TRIP will accept responsibility for lost or misplaced certificates.

[REGISTER FOR TRIP NOW.](#)

Please contact TRIP Coordinator: Deb Vanden Heuvel with any questions or concerns: [dvandenheuvel@zcs.org](mailto:dvandenheuvel@zcs.org)

TRIP OFFICE PHONE 616-879-0316 Deb's Home: 772-2447

TRIP HOURS-Tuesdays

New orders in by 11:00 am

Orders picked up from 10:30-4:00 in the Main Office on Tuesday and on Instant TRIP Fridays from 11-1.

INSTANT TRIP-Friday 11:00-1:00 in the front office when school is in session.