

**Position**

Daytime Custodian

Reports to:

Facilities Manager

Salary/Benefits/Calendar

This is an hourly position that has the same schedule as the school year

The position is part-time

Position Summary

Responsible for maintaining a clean, safe, and welcoming environment throughout the school building through daily cleaning and routine upkeep.

Essential Duties and Responsibilities

- Clean and disinfect entryway touch surfaces, glass, and other high-traffic areas.
- Clean and sanitize hallway handrails and frequently touched surfaces.
- Clean hallway tables, shared spaces, and other common areas.
- Clean and maintain tables, chairs, and surfaces in the teachers' lounge.
- Vacuum and mop designated areas throughout the school during the school day.
- Communicate respectfully and effectively with staff members throughout the building.
- Maintain a clean, orderly, and welcoming environment for students, staff, and visitors.
- Perform other cleaning and related duties as assigned.

Knowledge, Skills, and Abilities

- Ability to stand, walk, bend, and work for extended periods of time.
- Ability to lift and carry up to 30 pounds.
- Ability to work independently while following established cleaning procedures and schedules.
- Ability to work cooperatively and maintain positive relationships with staff and students.
- Attention to detail and pride in maintaining a clean and safe school environment.

To Apply: Please submit a resume and letter of interest to jobs@zcs.org.